

General Required Information

Applicant's Name: _____ Phone _____

Applicant's Address: _____

City: _____ State: Michigan Zip: _____

Application Building Site Address: _____

Section: _____ Lot Number: _____ Subdivision: _____ Valuation: _____

Property Tax Code Number: 56-040- - - -00 Building Size: _____ Hgt: _____

Square Feet: _____ Use: _____ Type: _____

Name of Owner: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Name of Builder: _____

Builder's Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Builder's License Number: _____

PLEASE FURNISH A COPY OF THE FOLLOWING:

- ____ Two sets of drawings to keep at the hall.
- ____ Wall, Window, Stairway, Cross section, Ventilation, Site Plan and foundation details.
- ____ Well and Septic permit, Midland County Health Department. 517-832-6679.
- ____ Driveway permit, Midland County Road Commission. 517-687-9060.
- ____ Site Plan, showing length & width of property.
- ____ Location of building on the site measured in feet from the property line. Showing all buildings on the property.
- ____ Legal Description of the property and tax receipt.
- ____ Soil & Sedimentation permit, if construction is within 500 feet of a lake, river, stream, pond, county drain. Contact the Midland County Drain Commission. 517-832-6770.
- ____ House Numbers and addresses contact the Midland County Housing Commission, 220 W. Ellsworth at 517-832-6790.
- ____ Contractors must furnish a copy of the contractor's license to have on file with this department for residential construction only (State Act. 135, Public Acts of 1989).
- ____ Work started without a permit will be charged a double permit fee and issued a violation notice.
- ____ Occupancy permit. The certificate of occupancy will be issued upon approval of all the inspectors. It is illegal to occupy the residence prior to obtaining this permit.
- ____ Note: building, plumbing, electrical, and mechanical permits. If the homeowner does the work, the homeowner pulls the permit. If you hire a licensed contractor, the licensed contractor pulls the permit.